

2018 Gallery at WREN Small Works Show :: INTAKE FORM

Artist Name (name you want on the tag)

Address

City, State, Zip

Phone

Are you a current WREN Member: Y / N

Do you use a Vendor Name other than your given name in our system? If so, include Vendor Name here:

Are you interested in a Free Business Membership to WREN, with technical assistance and free classes to help you grow your art business? Y / N

You may submit up to 2 works. Please provide detailed info about each piece below.

Title:

Medium:

Dimensions:

Retail Price:

Title:

Medium:

Dimensions

Retail Price:

****Please initial at the end of each paragraph, to indicate consent.****

All transactions for the sale of artwork are processed through LOCAL WORKS for the duration of the show. The commission at the Gallery at WREN is the industry standard rate of 45%, with the Artist earning 55% of the retail selling price. The Artist will be paid within 45 days of the show closing. _____

All works, sold and unsold, will remain on display for the duration of the exhibit. At the discretion of the Gallery Manager, works may be taken at time of purchase. In such cases, the Artist will be notified and has the option to replace the sold piece with a piece of similar feel and value, for the duration of the show. _____

All artwork in the exhibit must be for sale. _____

Artist gives permission for the photographic reproduction of work to be used for publicity, outreach and/or educational purposes. _____

The Artists' presence is requested at the opening reception, for the duration of the event. _____

Each Artist agrees to bring one item (food or drink) for the reception. The Gallery Committee actively coordinates and hosts the opening and provides napkins, glasses, and a limited variety of platters and serving trays. _____

Artist assumes responsibility for releasing work to WREN and its employees/staff. WREN make every positive, usual and best practice effort to prevent any damage to the artwork while it is at WREN. The Gallery at WREN cannot hold responsibility in the unlikely event that any damage that may occur; members are encouraged to obtain their own rider insurance policy if they feel it necessary. _____

I affirm that I have read and understand these terms and the spirit of this agreement. In so doing, I agree to participate as designated above and authorize The Gallery at WREN to go forward with the show arrangements and promotion.

Artist Signature: _____

Date: _____

Gallery Committee Representative _____

Date: _____